

Foundation for the
Advancement of Municipal
Engineering

Board Papers
October 22, 2020

A G E N D A

BOARD MEETING OF THE FAME GOVERNORS

Thursday October 22 2020

**Meeting to be held in the offices of ARRB
Featherstone Place, Adelaide**

1. Attendance

1.1 Present

Rod Ellis (Chair)
Madeleine Bekavac
Joshua Bowen (via video-conference)
Phillip Burton (via video-conference)
Ben Clark
Rita Excell
Stephen Fines- Phillips
Chris Haskas
John Hutton
Kathryn Johnson
Andrian Wiguna
Megan Woodward

1.2 Apologies

1.3 Absent

1.4 In attendance:

Minutes: Julie Kerr
Observer: James Mitchell

2. Declarations of Interest:

Declaration of interest is to be a standing agenda item as an opportunity for Directors to declare a conflict of interest in any item of business. The reason for any declared conflict is to be noted in the minutes, e.g., pecuniary, etc.

3. Confirmation of Minutes:

3.1 Minutes to be adopted: FAME Board Meeting held on September 10, 2020

4. Items for decision

4.1 FAME review (any issue requiring decision, arising from the preceding workshop)

4.2 FAME audited financial statements for endorsement

5. Items for discussion:

5.1 September finance report

5.3 FAME action list

6. Items for noting

Nil

7. Any other business

8. Next Scheduled Meeting

The next meeting of the FAME Governors is scheduled to be held on Thursday February 22, 2021

9. Meeting Close

F A M E
MINUTES
BOARD MEETING OF THE GOVERNORS

Held Thursday September 10, 2020 at the Town of Walkerville

10. Attendance

10.1 Present

Rod Ellis (Chair)
Madeleine Bekavac
Joshua Bowen (via telephone)
Phillip Burton (via telephone)
Ben Clark
Rita Excell
Stephen Fines-Phillips
Chris Haskas (via telephone)
Kathryn Johnson (via telephone)

10.2 Apologies

John Hutton
Andrian Wiguna
Megan Woodward

10.3 Absent

Nil

10.4 In attendance:

Minutes: Julie Kerr
Observer: James Mitchell

11. Declaration of Interests

Nil.

12. Confirmation of Minutes

12.1 Minutes for adoption of the FAME Board Meeting held on 30 July 2020

Moved: Phil Burton

Seconded: Stephen Fines-Phillips

It was resolved that:

The minutes of the FAME Board meeting held on 30 July 2020 be accepted as a true and correct record.

CARRIED

3.2 Minute of out of session resolution: change of signatory

Moved: Kathryn Johnson

Seconded: Phil Burton

It was resolved that:

The following be approved in relation to signatories for the FAME SA Bank SA account:

1. Kapil Sharma be removed as a signatory
2. Christine Silke, Phillip Burton and Julie Kerr be retained as signatories; and
3. Sonia He be added as a signatory

CARRIED

13. Items for decision

4.1 Register of Interest Policy and Register of Interest

Moved: Rita Excell

Seconded: Phil Burton

It was resolved that:

That the Board

1. Receive the report, and
2. Adopt the Register of Interest Policy and register

CARRIED

4.2 FAME review

Moved: Kathryn Johson

Seconded: Stephen Fines-Phillips

It was resolved that:

- 1 The FAME workshop be held at 3.00pm on Thursday October 22,2020 at the office of ARRB, Featherstone Place, Adelaide, prior to the next scheduled Board meeting.
- 2 Those unable to attend in person participate via Teams

CARRIED

It was noted that the President will only be available until 5.00pm that day

5 Items for discussion

5.1 Finance report and June financial reports

The financial report provided was inaccurate, incomplete and will have to be revised by Australasia. The Treasurer and EM are to seek an amended report.

Moved: Stephen Fines-Phillips

Seconded: Ben Clark

It was resolved that:

The Board note the financial report provided by Australasia.

CARRIED

5.2 FAME action list

A report on progress of the cracked pipes project is to come to the next meeting of the Board.

Moved: Madeleine Bekavac

Seconded: Kathryn Johnson

It was resolved that:

The Action List be noted

CARRIED

14. Items for noting

Nil

7 Other Business

Nil

8 Next Scheduled Meeting

The next meeting of the Board is scheduled to be held at 4.30pm on Thursday October 22 at the offices of ARRB in Featherstone Place, and is to be preceded by a workshop on FAME

9 Meeting Close

The meeting closed at 6.20pm
