

South Australia



**IPWEA**

INSTITUTE OF PUBLIC WORKS  
ENGINEERING AUSTRALASIA

# Annual General Meeting

## 13 November 2020



South Australia

**IPWEA**

INSTITUTE OF PUBLIC WORKS  
ENGINEERING AUSTRALASIA

NOTICE IS HEREBY GIVEN that the **ANNUAL GENERAL MEETING**  
of the Division will be held **Friday 13 November 2020**

4.00pm

At the Adelaide Convention Centre North Terrace, Adelaide

## A G E N D A

*All reports referred to in the Agenda are included in the Annual Report attached*

1. **Opening and welcome**

2. **Apologies**

3. **Minutes of previous meetings:**

3.1 **Annual General Meeting, held on 6 December 2019, for confirmation (attached)**

3.2 **General Meeting held August 20, 2020, for confirmation (attached)**

***Recommendations:***

1 *That the Minutes of the previous Annual General Meeting held on Friday 6 December 2019, as circulated, be taken as read and confirmed without alteration, and*

2 *That the Minutes of the General Meeting held on Thursday August 20, 2020, as circulated, be taken as read and confirmed without alteration*

4. **Business Arising from the Minutes**

5. **President's Report for 2019/2020**

***Recommendation:***

*That this report be received.*

6. **Treasurer's Report for 2019/2020**

***Recommendation:***

*That this report be received.*

7. **Finance**

7.1 **Adoption of 2019/2020 Annual Audited Statements (attached)**

***Recommendation:***

*That the Annual Audited Statements for 2019/20 be received.*

7.2 **Appointment of Auditor for 2020/2021**

***Recommendation:***

*That LBH Accountants Pty Ltd be appointed as auditor for 2020/2021.*

**8. Membership Report**

***Recommendation:***

That this report be received.

**9. Young IPWEA (SA) Report**

***Recommendation:***

*That this report be received.*

**10. Secretary's Report**

***Recommendation:***

*That this report be received.*

**11. Announcement of Results of Election of Office Bearers**

The President to declare half the offices vacant and to hand over to the Returning Officer.

The Returning Officer's report to be presented.

***Recommendation:***

*That the following persons be elected to the Board of the IPWEA (SA Division).*

**12. General Business**

**13. Meeting Close**



# Minutes of the Annual General Meeting 6 December 2019



# Minutes

of the IPWEA SA Annual General Meeting

held **Friday 6 December 2019**

at the Stamford Plaza Hotel, 150 North Terrace, Adelaide

## 1. Opening and welcome

## 2. Apologies

Philip Boulden, Murray Conahan, Jan Cornish, Richard Dodson, Lloyd Roberts, Eric Rossi, Charles Sheffield

## 3. Attendance:

Daniel	Ahrens	Carmine	D'Amico	John	Hudson
Braden	Austin	Naz	Dastoor	John	Hutton
Madeleine	Bekavac	Greg	Davey	Walter	Iasiello
David	Bendo	Simon	Davis	Nick	Iasiello
Nick	Bennett	Michael	de Heus	Joe	Ielasi
Michael	Blythe	Rob	de Nys	Kathryn	Johnson
Luke	Boin	John	Devine	Ben	Joyner
Ashley	Bowden	Paul	Di Iulio	Zebadiath	Kamen
Joshua	Bowen	Chris	Dunn	Daniel	Keller
Bruce	Burman	Rodney	Ellis	Adam	Kelly
Phil	Burton	Rita	Excel	Sam	Kenny
Andrea	Carolan	George	Ferteklis	Julie	Kerr
Angelo	Catinari	Stephen	Fine-Phillips	Murali	KG
Boon	Chua	Roderick	Fyfe	Mark	Konecny
Ben	Clark	Chris	Goold	Ben	Lewis
Jarred	Collins	Adam	Gray	Carl	Lundborg
Rhyss	Cook	Barry	Hagan	Craig	Marshall
Colin	Coulson	Chris	Haskas	Cindy	McDougall
Andrew	Craig	Geoff	Hatwell	James	Mitchell
Gabby	D'Aloia	Mark	Hayes	Paul	Morgan

Regan	Moyne	Andrew	Smith
Govind	Narayan	Mark	Swanbury
Jude	Nirmalaraja	Jason	Tamas
Aldo	Pasin	Peter	Tan
Jagath	Pathirana	Andrew	Thomas
Sam	Piotrowski	Hugo	Van Loon
Richard	Powell	Aubrey	Van Ristell
Marco	Puz	Martin	Waddington
Mike	Ravno	Stephen	Walker
Jim	Raz	Andrian	Wiguna
Tony	Reynolds	Ari	Wilkinson
Adrian	Rose	Megan	Woodward
Eric	Rossi	Wahidullah	Yousafzai
Matthew	Smith	Jeff	Zanker

#### **4. Minutes of previous Annual General Meeting, held on 30 November 2018, for confirmation**

**Moved:** Daniel Ahrens

**Seconded:** Jeff Zanker

**Resolution:**

*That the Minutes of the previous Annual General Meeting held on Friday 30 November 2018, as circulated, be taken as read and confirmed without alteration.*

#### **5. Business Arising from the Minutes**

Nil

#### **6. President's Report for 2018/2019**

**Moved:** Megan Woodward

**Seconded:** Boon Chua

**Resolution:**

*That this report be received.*

#### **7. Treasurer's Report for 2018/2019**

**Moved:** John Devine

**Seconded:** Mark Swanbury

**Resolution:**

*That this report be received.*

#### **8. Finance**

##### **7.1 Adoption of 2018/2019 Annual Audited Statements:**

**Moved:** Mark Konecny

**Seconded:** Stephen Fines-Phillips

**Resolution:**

*That the Annual Audited Statements for 2017/18 be received.*

## **7.2 Appointment of Auditor for 2019/2020**

**Moved:** Sam Kenny

**Seconded:** Bruce Burman

**Resolution:**

*That LBH Accountants Pty Ltd be appointed as auditor for 2019/2020.*

## **9. Membership Report**

**Moved:** Michael Blythe

**Seconded:** Richard Powell

**Resolution:**

*That this report be received.*

## **10. Young IPWEA (SA) Report**

**Moved:** Angelo Catinari

**Seconded:** Boon Chua

**Resolution:**

*That this report be received.*

## **11. Secretary's Report**

**Moved:** Wally Iasiello

**Seconded:** Murali KG

**Resolution:**

*That this report be received.*

## **12. Announcement of Results of Election of Office Bearers**

The President having declared half the offices vacant, and the Returning Officer's report having been presented.

**Moved:** Rita Excell

**Seconded:** Andrew Craig

**Resolution:**

*That the following persons be elected to the Board of the IPWEA (SA Division).*

- 1 Joshua Bowen
- 2 Ben Clark
- 3 Stephen Fines-Phillips
- 4 Chris Haskas
- 5 Andrian Wiguna

## **13. General Business**

Nil

## **14. Meeting Close**

The meeting closed at 2.35pm



# Minutes of the General Meeting 20 August 2020



# Minutes

of the IPWEA SA General Meeting

**Thursday 20 August 2020**

held via Zoom

**1. Opening and welcome**

**2. Apologies**

Braden Austin, Klinton Devenish, John Devine, Bruce Henderson, Peter Levett, Daniel Rensburg-Phillips, Eric Rossi, Tim Stanford, Peter Tsokas, Martin Waddington, Steve Walker

**3. Attendance:**

Daniel Ahrens, Madeleine Bekavac, Luke Boin, Joshua Bowen, Mark Buckerfield, Phil Burton, Terry Buss, Angelo Catinari, Boon Chua, Ben Clark, Jordan Colbert, Nicholas Coleman, Jarred Collins, Andrew Craig, Michael De Heus, Rod Ellis (President), Rita Excell, Stephen Fines-Phillips, Chris Haskas, John Hutton, Wally Iasello, Kathryn Johnson, Sam Kenny, Murali KG, Sean Khatibi, Brendon Lyons, James Mitchell, Richard Powell, Ali Raza, Andrew Smith, Andrian Wiguna, Megan Woodward, Jeff Zanker

**4. Proxies**

Rhyss Cook, Mark Konecny

**5. Amendment of IPWEA SA Constitution: Special Resolution put to the General Meeting**

The President welcomed attendees and provided an overview of the reasons for the proposed changes to the constitution. He then invited questions or comments. Matters raised were briefly discussed, then the following motion was put to the meeting:

*Moved:* Terry Buss

*Seconded:* Brendon Lyons

That the Constitution of the Institute of Public Works Engineering (South Australia) Incorporated as proposed at **Attachment 1**, circulated to the membership on Friday, 31 July 2020, and considered at this General Meeting, held Thursday, 20 August 2020, be adopted.

**CARRIED UNANIMOUSLY**

**6. General Business**

Nil

**7. Meeting Close**

There being no other business, the President thanked those in attendance and closed the meeting at 4.21pm

South Australia



**IPWEA**

INSTITUTE OF PUBLIC WORKS  
ENGINEERING AUSTRALASIA

# Annual Report 2019/20

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### IPWEA (SA) Board of Directors (from December 2019)

<b>President</b>	Rod Ellis	Tonkin Consulting
<b>Vice President</b>	Ben Clark	Town of Walkerville
<b>Treasurer</b>	Phillip Burton	City of Mount Barker
<b>Secretary</b>	Kathryn Johnson	Port Pirie Regional Council
<b>Immediate Past President</b>	John Hutton	
<b>Directors</b>	Madeleine Bekavac	ARRB
	Josh Bowen	Alexandrina Council
	Rita Excell	ADVI
	Stephen Fines-Phillips	SEM Group of Companies
	Chris Haskas	City of Mitcham
	Andrian Wiguna	Campbelltown City Council
	Megan Woodward	District Council of Mount Barker
YIPWEA Chair (Board Observer)	James Mitchell	City of Unley
<b>Event Services</b>	Patricia Coonan	Think Purple Solutions
<b>Executive Manager</b>	Julie Kerr	
<b>Business Address:</b>	IPWEA Australasia (SA – Division) 2 Kneebone Street Goodwood SA 5034 Ph: 0418 842 855 Email: <a href="mailto:sa@ipwea.org">sa@ipwea.org</a>	

## **Institute of Public Works Engineering Australasia, South Australian Division**

### **President's Report**

This is my first President's report for IPWEA SA after taking office following the 2019 AGM. The period which is the subject of this report is from 1 July 2019 to 30 June 2020, which was a period of transition from the previous association management arrangements, with Julie Kerr appointed in May 2019 and effectively running the association with the Board during the 19/20 financial year.

The Board has enjoyed having resources dedicated to the role of association management, with Julie having financial and website support from IPWE Australasia with financial and website support as part of a service level agreement. Since my time on the Board I do not recall the Board having had access to this level of support, which provides a solid basis to develop member services and increase IPWEA SA's industry involvement.

In December 2019 the Board met in a workshop to set a strategy for 2020 to 2023, which consisted of forming Board committees to drive the following strategies:

Strategy 1- Establish a comprehensive service strategy to diversify sources of revenue with Ben Clark, Chris Haskas, John Hutton and Andrian Wiguna

Strategy 2 – Grow membership across all membership categories with Madeleine Bekavac, Stephen Fines- Phillips, Josh Bowen and James Mitchell (co-opted)

Strategy 3- Complete a review of the operation of the Board with John Hutton, Rod Ellis, Phil Burton and Chris Haskas

Strategy 4 – Establish a framework to progress representation and advocacy with Phil Burton,

Rod Ellis, Kathryn Johnson and Megan Woodward.

Strategy 5 – Facilitate communities of interest to share knowledge and drive continuous improvement and innovation with Josh Bowen, Ben Clark, Andrian Wiguna and Megan Woodward.

In addition, to complement Chris Haskas' role on NAMS, a local Asset Management special interest group has been formed including Board members Chris Haskas and Ben Clark, and members Angelo Catinari, Steve Walker and Andrew Craig to help put SA back on the map in terms of Asset Management. Several initiatives including a pre-conference event are being planned.

During the year I have had sound support from Phil Burton in his third year as Treasurer. Phil has been working closely with Julie and head office to ensure our financial reporting continues to evolve.

In addition, I would like to acknowledge Rita Excell for her achievements in being appointed President of IPWEA Australasia and for her important role on our Board.

New and very welcome to your Board this year have been Joshua Bowen and Andrian Wiguna and we welcome back Stephen Fines-Phillips.

In acknowledging outgoing Board members a vote of thanks goes to Jan Cornish for her short time on the Board and to Andrew Craig for his extraordinarily long period on the Board which included being President in 2014, 2015, National Board member from 2014 to 2017, and was being presented Professional of the Year at the 18/19 Excellence awards.

Vice President Ben Clark continues in his role as the Australasian YIPWEA Chair role and was acknowledged at the IPWC Conference in Hobart in August 2019 as IPWEA Emerging Leader of the Year 2019.

James Mitchell continues to be the YIPWEA observer at Board meetings in his capacity as YIPWEA SA Chair.

In planning for the IPWC Conference in Adelaide 15-19 August 2021 I am chairing a local Committee including Board members Ben Clark and Megan Woodward and members Richard Powell, Jarred Collins and Carmine D'Amico who are assisting the National committee led by Ross Moody.

I would like to thank all board members for the efforts on these subcommittees and for their role during Board meetings throughout the year, and the members listed above for their dedication to advancing the division through interest group and special committee involvement.

### **Governance and Operations**

The Board met formally on 7 occasions in 2019/20. In addition, a strategic planning workshop was held in December 2019. Following the appointment of the Executive Manager (EM), Think Purple continued to provide major event management services with other administration being carried out by the EM and under SLA arrangements with Australasia.

With reference to Treasurer Phil Burton's report elsewhere in this report, like many associations and businesses worldwide there has been a significant impact on the 19/20 financial year with the disruption to normal business being impacted by COVID from March to June 2020.

This has put enormous pressure on the executive management and Board during this time. A vote of thanks is given to Julie Kerr for volunteering to reduce payment for an extended period of time as revenue sources dissolved with the deferral of the Conference and Excellence Awards to 20/21 financial year and all face to face events being cancelled. However, during this time a new way of delivering services emerged with the use of Zoom creating exciting opportunities for the 20/21 financial year.

### **IPWE Australasia**

The Immediate Past President John Hutton and Rita Excell have actively represented SA at face to face and teleconference/zoom meetings of the Australasian Board. SA Division has also continued to be represented at meetings with other Divisional Presidents and CEOs which has been a good collaboration. IPWEA SA and the Australasian division continue with a service level agreement for provision of some services to the SA Division in addition to financial services already provided.

Rita Excell held the position of Australasian Vice President during the first half of the financial year and was appointed President in early 2020. Rita follows Paul de Iulio as the only other SA member to have held this position.

Chris Haskas continues in the role of NAMS Council representative.

A recap of the 2019-20 year is:

### **Professional Development and Support**

- In the City of Adelaide
- Regional tour to Port Pirie and SALSGSOA Joint meeting
- Let's Talk 1 Emerging Technologies and Innovations a local government perspective
- Major Project Site Visit Northern Connector
- Interflow pipe lining demonstration
- Fine Asphalt meeting
- Climate Change Impacts on Useful life of Infrastructure
- Regional Tour Copper Coast joint meeting with SALGSOA
- Let's Talk 2 Improving Community Experience through technology
- Tech Talk – Correctly Designing and Applying Galvanized Products
- Zoom - Surviving and Thriving in COVID 19

### **Training arranged in conjunction with organisations with which IPWEA SA has a relationship**

- Maintenance and Rehabilitation – understanding and evaluating options - CPEE
- Design Parking Masterclass – Level5design
- Road Safety Audit Training – IPWEA NSW
- LATM Masterclass – Level5design
- Geometric Road Design- ARRB
- Extending the life and performance of road infrastructure – Austroads
- Road Surfacing – Unsealed CPEE
- Road Surfacing – Spray sealed Part A – CPEE
- Leadership online – IPWEA Qld
- Leadership online – IPWEA Vic
- Understanding Pavement Defects and Maintenance – CPEE
- Mechanistic Pavement Design workshop - CPEE

### **Networking Functions**

- Footy Tipping night
- Christmas Lunch
- Golf Day
- Kahoot Quiz

Note that face to face events were cancelled from March to June 2020

### **Advocacy, Recognition and Leadership in Public Works**

- 2020 Excellence Awards were deferred during 19/20 due to COVID.
- CEO Boardroom Lunch with special guest Minister Stephan Knoll to thank our sponsors and member council CEOs for their support.
- Meetings with Engineers Australia and LGA.
- Letter to Minister Stephan Knoll, DPTI and LGA in March 2020 on the essential services of Public Works during COVID 19.
- Letter to State and Federal Ministers on Local Government and Infrastructure Stimulus June 2020.

- IPWEA SA has continued to support the projects that we have established to assist with informing industry and Councils on how to better tailor products and services together, these projects include
  - Infrastructure Guidelines Interest Group;
  - Asphalt Interest Group
  - Concrete Pipe Defect Special Interest Group
  - Support of NAMS Council and the Asset Management training program.

### **Looking forward**

A considerable amount of groundwork has been laid during 2019/2020. During 2020/21 we look forward to:

- The Conference and Excellence Awards on 13 November 2020 where we can return to face to face events and enjoy each other's company, learn and acknowledge excellence at the awards night.
- A range of online Tech Talk and Industry Briefings to showcase current innovations and work practices and delivery methods
- Several face to face events with the first being the King William Road event in October 2020
- Golf Day October 2020
- Work progressing on developing our model for sponsorship to provide value to IPWEA SA and our sponsors
- Work progressing on developing the membership value proposition and increasing the range of services
- Continuing to improve our governance framework including a Constitution review
- Developing our training offering to members and non-members
- Continuing to find opportunities for industry to collaborate on important issues

## Acknowledgements

I acknowledge Board members for their time and support during the last 12 months.

Julie Kerr continued in the role of Executive Manager during 19/20 financial year. Some momentum was building with training programs and events in the first half of the financial year, and her support to me and the Board is highly valued. With impact of COVID in the second half of the financial year we thank Julie again for suggesting reducing her salary during COVID.

I would also like to thank all organisations that have provided personnel with in-kind support of time and financial sponsorship during 19/20 financial year.

Phil Burton had his membership upgraded to "Fellow" at the 2018 2019 AGM and we congratulate him on this achievement.

We look forward to growing member and sponsor engagement and involvement in the industry as we move forward together into 2021. 2020 will be remembered as a year of unprecedented challenges resulting from the pandemic and disruptions to businesses. However, I am confident the need to adapt has provided us with new opportunities, particularly connecting with our regional members through online events.

On behalf of the Board we wish you all a happy and safe 2021.

*Rod Ellis*

President IPWEA (SA)

## IPWEA SA Annual Treasurer's Report 2020

This report summarises the financial position of IPWEA SA as at 30 June 2020.

IPWEA SA opened this financial year with retained profits of \$127,710 and closed the year

with retained profits of \$116,026 equating to a net loss of \$11,684 for the year.

The main income and expenditure items are as follows:

### Total Income of \$90,024 comprising:

- Corporate Partnership: \$8,000
- Excellence Awards Dinner: \$0 (transferred to FAME)
- Excellence Awards Sponsorship: \$0 (transferred to FAME)
- Interest: \$836
- Membership Subscriptions: \$60,975 (down circa \$4k on previous year)
- Sponsorship: \$4,477
- General Revenue: \$16,775 (up circa \$8.5k on previous year)

### Total Expenses of \$101,458 comprising:

- Accountancy and Audit Fees: \$2,000
- Bookkeeping: \$35,700 (service agreement with National Office – up \$24k over previous year))
- National Capitation Fees: \$8,795
- Excellence Awards Dinner: \$0 (transferred to FAME)
- Corporate Partners Appreciation Event: \$5,347
- Insurance: \$1,688
- Meeting Expenses: \$11,701
- Membership and General Meetings: \$1,393
- Secretarial Services: \$26,661 (Executive Officer role)
- Sundry Expenses: \$7,544

The net assets at the end of financial year were \$52,200 comprising total assets of \$71,485 and total liabilities of \$19,285.

The loss incurred this year is largely due to the transfer of the budgeted annual conference and dinner income and expenses to FAME SA. This event has traditionally returned a profit back to IPWEA SA. The event did not occur in 2019/20 due to Covid-19 restrictions.

Additionally, membership subscriptions were less than forecast and additional expense was incurred in managing and growing the services provided by IPWEA SA. The latter included the appointment of an Executive Manager (Ms Julie Kerr) and a strengthening of the Service Level Agreement with IPWEA Australasia. Prior to this, an unsustainable level of effort was required from the President to manage operations. Covid-19 also had an impact late in the year on industry confidence and the ability to run planned events and training which generally provide income.

As a consequence of all of above, the loss recorded this year compares unfavourably to the previous financial year result where a net profit of \$13,089 was attained. With the easing of Covid-19 restrictions and the ongoing investment into our Executive Manager, it is expected that income will diversify and grow to provide a more balanced result in future years.

Copies of the audited income and expenditure statement, balance sheets, notes to the financial statements and Auditor's Report for the 2019/20 financial year are attached.

*Phil Burton*

Treasurer

## Membership Report

Total membership of 521 for the year was a decrease of 20 on the previous year due to the removal from the membership database of students who were no longer contactable. A significant challenge to membership retention is keeping track of members who change workplace and fail to provide to us their new contact details.

The following table provides a comparison of fee paying members with the 2018/19 year end:

Fee Paying Members	FY18/19	FY19/20
Opening Membership	279	264
New Members	12	21
Transfer / Re-joined	13	24
Resigned / Unfinancial	40	25
Closing Membership	264	284

Member retention by percentage is in the range 94% which is rated as excellent.

The continuation of the strategy implemented during the previous year to promote bundle memberships for Councils and businesses saw the Cities of West Torrens and Salisbury also become bundle members, with all pre-existing bundle organisations electing to remain within that category.

Phil Burton was upgraded to the category of Fellow at the 2019 AGM.

YIPWEA SA is working on a strategy to convert student memberships to paying members when they are no longer eligible to remain in the former category.

*Julie Kerr*

Executive Manager



# **Foundation for the Advancement of Municipal Engineering in South Australia (FAME SA)**

## **Chairman's Report**

The FAME Board mirrors the IPWEA (SA) Board. The two organisations are separate entities, though closely linked to streamline the decision-making processes for the FAME Board.

### ***Forward plan for use of funds for member benefit***

At the 2018 AGM of the Foundation it was resolved that a forward plan be developed for utilisation of FAME funds for the benefit of members.

Subsequently a committee comprising two Board members and two other members met to consider and develop a draft sustainable forward plan for delivery of the Foundations objectives and to report back by June 2019. One non-Board member subsequently withdrew due to work commitments.

The subcommittee's report proposed three focus areas as follows:

1. Education (training, conference attendance)
2. Regional Participation (Web based audio visual & software, and accessibility ie timing, subsidies)
3. Research (Stand alone or organisation based)

Proposed expenditures were assigned to each focus area.

The Board agreed in principle to the three focus areas but sought further financial analysis of financial implications of proposed expenditure in the five year model period used, in order to clarify the impact on FAME funds ie to run down, maintain or grow. This further financial analysis was presented to the FAME Board on 13 February 2020 by the committee and it was

resolved to draft a procedure to enable implementation of the adopted forward plan with implementation on hold until procedure and associated documentation are completed and endorsed by the Board. Details of the plan and associated documents will be provided to members in due course. During the period of COVID activities to complete this work have been delayed however remains an active action of the Board.

Board members Megan Woodward and Chris Haskas and member Daniel Ahrens are acknowledged for their on-going work on this matter.

The work in developing this plan has helped influence Board decisions on the following activities for 19/20:

### ***Education – Training and Conferences***

This program links to IPWE Australasia and other like organisations to make available a range of training.

Our State Conference is significant in the training and development activity for members and is open also to non-member industry practitioners. This year the event was scheduled for April 2020, and significant planning was undertaken in the first half of 2019/20 to deliver the event early in 2020. However due to the COVID Pandemic the event was deferred to November 2020.

### ***Research and Development***

Legacy projects including the Infrastructure Guidelines and Asphalt Trials remain under consideration for ongoing development. FAME has allocated funds for work associated with Concrete Pipe Defects, however during 19/20 this was deferred due to COVID.

### ***Professional Development/ Scholarship***

FAME resolved to support members in professional development as part of FAME grants. An expression of interest went out to

members on 8 May 2020. Six applications were received and accepted:

Engineering Leadership Program through PIWEA Vic – Ben Clark, Luke Boin and Steve Smith

Leadership program through IPWEA Qld – Megan Woodward, Matt Graham, Braden Austin

#### **Student Award – IPWEA GV Allen Award**

This medal honours the late George Allen, former engineer at the City of Burnside and active member of the former Local Government Engineers Association.

The medal is awarded to the student(s) studying for the UniSA Bachelor of Engineering (Civil Engineering) who gain the highest aggregate marks in the following subjects: Mechanics and Structures, Introductory and Environmental Geology, Civil Engineering 1 and Fluid and Energy (completed in the same year).

The winner receives a \$500 prize and student membership of IPWEA. The GV Allen Award Winner for 2020 was Lachlan Pedder.

#### **International Public Works Conference**

The Board resolved to fund two members' attendance at the IPWC in Hobart in August 2019. These grants of up to \$4,000 each were to be for one member in each of the categories under and over 35. Subsequently support was also committed for the Chair of YIPWEA to also attend the Hobart IPWC. Accordingly, the members that benefitted from this grant were Luke Boin, Carmine D'Amico and James Mitchell.

#### **FAME and COVID**

With reference to the Treasurer's report, the income of FAME was severely impacted by the delay of the Conference and Excellence awards due to COVID 19. With the conference and dinner planned for November 2020 there should be some recovery due to timing. The Board continues to fund member development activities during 19/20 in line with FAME

objectives. A close review will be undertaken after the conference in 20/21.

*Rod Ellis*

Chairman FAME (SA)

## **FAME SA - Treasurer's Annual Report 2020**

This report summarises the financial position of FAME SA as at 30 June 2020.

FAME SA opened this financial year with retained profits of \$351,638 and closed the year with retained profits of \$309,772 equating to a net loss of \$41,866 for the year.

#### **Total Income of \$13,370 comprising:**

- Annual Conference: \$0 (no event held – carried over to 20/21)
- Interest: \$1,424
- Sponsorships: \$0 (transferred to IPWEA SA)
- IPWC National Conference: \$11,946

#### **Total Expenses of \$55,236 comprising:**

- Accountancy and Audit Fees: \$2,000
- Annual Conference: \$3,085 (no event held – carried over to 20/21)
- Awards and Presentations: \$500
- FAME Grant: \$8,118 (new initiative)
- Consultants Fees: \$0 (down circa \$5k on previous year)
- Insurance: \$956
- Professional Development and Training: \$8,025 (up circa \$4.3k on previous year)
- Management Fees: \$22,852 (Executive Officer role)

The net assets at the end of financial year was \$309,772 comprising total assets of \$331,429 and total liabilities of \$21,658.

The net loss incurred this year is largely due to the annual conference and dinner being deferred to 20/21 as a result of the onset of Covid-19. This event generally returns a profit. Some expenses have been incurred in the planning of this event, but no income has been

received over the same period. Whilst there have been some new expenses incurred this year including the appointment of an Executive Officer and additional member grants and development opportunities, it is anticipated that the loss is largely a matter of timing with the profit for the annual conference and dinner event to be realised in 20/21. Some draw down on cash reserves was required to deliver the desired member benefits.

The net loss incurred this year compares unfavourably with the previous financial year result, where a net profit of \$22,780 was attained.

Copies of the audited income and expenditure statement, balance sheets, notes to the financial statements and Auditor's Report for the 2019/20 financial year are attached.

*Phil Burton*

Treasurer

## **Young IPWEA South Australia Report 2019/20**

It has been a year of unprecedented disruption, starting with the Australian bushfires over the summer and followed closely by the COVID-19 global pandemic, which has changed and challenged our industry as well as the day to day lives of everyone at all levels. Through this time of change and disruption Young IPWEA (YIPWEA) have continued to provide support and services to our members, adapting to the use of online platforms. The highlights of 2019/20 included:

- YIPWEA Footy Tipping Competition 2019
- Annual IPWEA Golf Day, October 2019
- YIPWEA Network Event – Speed Networking, November 2019
- Kahoot! Quiz, May 2020
- YIPWEA SA Committee Guidelines review and adoption

- International Public Works Conference, Hobart, August 2019
- Coffee Cup Challenge Implementation
- YIPWEA Australasia meeting in Sydney February 2020
- YIPWEA Australasia Strategy and Action Plan 2020/21

The committee is well established, providing a range of networking, knowledge sharing and professional development opportunities for the YIPWEA members. The relationship between YIPWEA SA and the IPWEA SA Board remains a strength as we work closely together to deliver value to the IPWEA SA members.

The 2019/20 year began with the International Public Works Conference (IPWC) in Hobart, which several YIPWEA SA members attended, including two recipients of FAME (Foundation for the Advancement of Municipal Engineering) grants. The IPWC provided exclusive leadership professional development training for young professionals in attendance as well as extensive knowledge sharing, professional development and networking opportunities as YIPWEA SA strengthened their relationships with the other YIPWEA Divisions for future collaboration. South Australia's Ben Clark received the Australasian Young IPWEA Emerging Leader Award 2019. The next IPWC was announced to be held in Adelaide 2021.

The IPWC marked the commencement of the YIPWEA Coffee Cup Challenge, a structured mentoring program partnering a senior professional with a young professional for intergenerational knowledge sharing. The Coffee Cup Challenge remains ongoing and new partnerships can start at any time.

YIPWEA Australasia met in February 2020, where they developed the YIPWEA Strategy and Action Plan 2020/21. This document provides direction for all YIPWEA Divisions through the vision, mission, values and objectives and was endorsed by the IPWEA Board.

There was a full event program to start the year, providing a range of networking and professional development events. The impacts of COVID-19 directly affected the delivery of the event program including the *Public Works in the Spotlight* event for 2020; as restrictions were increased the event was postponed. With all in-person events put on hold, YIPWEA adapted their services through online platforms including webinars and the *Kahoot! Quiz*. These new platforms for our members to connect and knowledge share across the state and country has ultimately provided greater access to IPWEA services, particularly for the rural members.

Looking ahead to 2020/21, the committee will focus on:

- Attracting and retaining young professionals in the public works sector through engagement with universities and students to demonstrate the YIPWEA value proposition.
- Encouraging young members to be mentored. This will be driven through the YIPWEA Coffee Cup Challenge.
- Providing exposure to networking, knowledge sharing and professional development opportunities. This will be delivered through the 2020/21 events calendar, with online webinars scheduled for the start of the year including *Community Based Leadership – 2019/20 Bushfires* and *Leading Through Change and Disruption* as we continue to provide quality professional development opportunities for our members.
- Planning for when restrictions are lifted, and in-person events become possible again, including the reschedule of the *Public Works in the Spotlight* event.

I would like to thank all the sponsors that have supported YIPWEA SA throughout the 2019/20 year – Action Line Marking, BMD, Boral, Camco,

City of Unley, Delnorth, Downer, FMG, Fulton Hogan, Geofabrics, Plumbing and Pipeline Solutions, Roadside Services, Rocla, Rosmech, Solo, Tonkin and Traffic Group Australia.

Without their support it would be difficult to provide the events that we do.

I would like to personally thank my fellow YIPWEA SA committee members for all their dedication, commitment and innovation in delivering this year's services and events program. I am excited at the prospect of working with them all next year and beyond. I wish all our IPWEA members, staff and volunteers good health through this uncertain time.

*James Mitchell*

Chairperson Young IPWEA  
South Australia

## Secretary's Report

There has been a strong emphasis on increasing the professional development and training offerings provided by IPWEA SA. While these were face to face until March 2020, once the pandemic struck events were offered online via the medium of Zoom, providing greater access for regional members.

Some training courses have been offered in partnership with other IPWEA Divisions, giving SA members access to courses run by IPWEA Qld, IPWEA NSW and IPWEA Vic, some face to face and some online. Details of courses offered during the year are included in the President's report.

MOUs have been signed with APAA, CPEE and ARRB, to enable members to participate in their courses, with a minor commission flowing back to the division.

While the Executive Manager undertakes the bulk of the Division's work, some paid services (finance, bulk emails, newsletters and website) are being provided by the IPWEA Australasia office. In addition, Patricia Coonan has been contracted to provide event management services for the 2020 State Conference, Excellence Awards and Awards Dinner scheduled for Friday November 13.

The Board met on seven occasions in the 2019/2020 financial year, with the following record of Board Members' attendance at meetings provided for members' information.

The data covers the period July 2019 to June 2020.

Total # of meetings attended during the financial year			Max. # of meetings possible	Percentage attendance
Madeleine	Bekavac	7	7	100
Joshua	Bowen	4	5	80
Phillip	Burton	7	7	100
Ben	Clark	6	7	86
Jan	Cornish	1	2	50
Andrew	Craig	2	2	100
Rod	Ellis	7	7	100
Rita	Excell	6*	7	86
Stephen	Fines-Phillips	3	5	60
Chris	Haskas	7	7	100
John	Hutton	7	7	100
Kathryn	Johnson	5	7	71
Andrian	Wiguna	4	5	80
Megan	Woodward	6	7	86

\* Absent on Australasian Board business

*Kathryn Johnson*

Secretary

# Financial Statements 2019/20



**LBH ACCOUNTANTS PTY LTD**  
Certified Practising Accountants

ABN 12 007 723 542

294 Payneham Rd, Payneham SA 5070

PO Box 170, Marden SA 5070

**T** 08 8363 2085

**F** 08 8362 9207

**E** [accountants@lbh.com.au](mailto:accountants@lbh.com.au)

**W** [www.lbh.com.au](http://www.lbh.com.au)

**Institute of Public Works Engineering Australia  
South Australia Division Inc**

**Financial Statements  
For the year ended 30 June 2020**

LBH ACCOUNTANTS PTY LTD  
294 Payneham Road  
PAYNEHAM SA 5070

Phone: (08) 83632085 Fax: (08) 83627207

Email: [accountants@lbh.com.au](mailto:accountants@lbh.com.au)

# **Institute of Public Works Engineering Australia South Australia Division Inc**

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Independent Auditor's Report

Detailed Profit and Loss Statement

Detailed Statement of Financial Position



**Institute of Public Works Engineering Australia South Australia Division Inc**  
**Independent Auditor's Report**

## **Report on the Audit of the Financial Report**

### **Opinion**

We have audited the financial report of Institute of Public Works Engineering Australia South Australia Division Inc (the association), which comprises the Statement by Members of the Committee, the Income and Expenditure Statement, Balance Sheet as at 30 June 2020, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 30 June 2020 and [of] its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Act 1991.

### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Emphasis of Matter – Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporation Act 1991. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

### **Responsibilities of the Committee for the Financial Report**

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Act 1991 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

## **Institute of Public Works Engineering Australia South Australia Division Inc**

### **Independent Auditor's Report**

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on :



---

R A Bowyer, Accountant  
LBH Accountants Pty Ltd  
294 Payneham Road Payneham SA 5070

**Institute of Public Works Engineering Australia South Australia Division Inc**  
**Detailed Profit and Loss Statement**  
**For the year ended 30 June 2020**

	2020 \$	2019 \$
<b>Income</b>		
Corporate Partnership	8,000	8,000
Excellence Awards Dinner Charge	-	21,314
Excellence Awards Sponsorship	-	17,000
Interest received	836	907
Members subscriptions	59,936	60,975
Sponsorships	4,477	3,682
General Revenue	16,775	8,245
Total income	<u>90,024</u>	<u>120,123</u>
<b>Expenses</b>		
Accountancy & audit fees	2,000	1,000
Bookkeeping	35,700	11,700
Capitation fees	8,795	9,417
Excellence Awards Dinner	-	31,770
Corporate Partners Appreciation Event	5,347	3,681
Insurance	1,688	1,589
Meeting expenses	11,701	9,529
Membership & general meeting promotion	1,393	8,331
Printing & stationery	237	-
Repairs & maintenance	-	6,079
Secretarial expenses	26,661	11,047
Service fees	-	7,581
Sundry expenses	7,544	5,038
Trainers	393	-
Total expenses	<u>101,458</u>	<u>106,762</u>
<b>Profit (loss) from ordinary activities before income tax</b>	<u>(11,433)</u>	<u>13,361</u>
Income tax expense relating to ordinary activities	(251)	(272)
<b>Net profit (loss) attributable to the association</b>	<u>(11,684)</u>	<u>13,089</u>
<b>Total changes in equity of the association</b>	<u>(11,684)</u>	<u>13,089</u>
Opening retained profits	127,710	114,620
Net profit (loss) attributable to the association	(11,684)	13,089
<b>Closing retained profits</b>	<u>116,026</u>	<u>127,710</u>

The accompanying notes form part of these financial statements.

**Institute of Public Works Engineering Australia South Australia Division Inc**  
**Detailed Statement of Financial Position as at 30 June 2020**

	Note	2020 \$	2019 \$
<b>Current Assets</b>			
<b>Cash Assets</b>			
Bank SA account		49,894	59,485
		<u>49,894</u>	<u>59,485</u>
<b>Receivables</b>			
Debtors		6,478	55,186
FAME		5,745	-
		<u>12,223</u>	<u>55,186</u>
<b>Other</b>			
LGFA investment account		6,796	5,992
LGFA interest accrued		-	7
Prepayments		2,572	3,043
		<u>9,368</u>	<u>9,042</u>
<b>Total Current Assets</b>		<u><b>71,485</b></u>	<u><b>123,713</b></u>
<b>Total Assets</b>		<u><b>71,485</b></u>	<u><b>123,713</b></u>

The accompanying notes form part of these financial statements.

**Institute of Public Works Engineering Australia South Australia Division Inc**  
**Detailed Statement of Financial Position as at 30 June 2020**

	Note	2020 \$	2019 \$
<b>Current Liabilities</b>			
<b>Payables</b>			
<b>Unsecured:</b>			
- Trade creditors		9,716	10,299
		<u>9,716</u>	<u>10,299</u>
<b>Financial Liabilities</b>			
<b>Unsecured:</b>			
- FAME		-	33,220
		<u>-</u>	<u>33,220</u>
<b>Current Tax Liabilities</b>			
GST clearing		864	1,834
Provision for Income Taxation		250	272
		<u>1,114</u>	<u>2,106</u>
<b>Other</b>			
Advance payments		5,955	11,635
Grants		2,500	2,570
		<u>8,455</u>	<u>14,204</u>
<b>Total Current Liabilities</b>		<u><b>19,285</b></u>	<u><b>59,829</b></u>
<b>Total Liabilities</b>		<u><b>19,285</b></u>	<u><b>59,829</b></u>
<b>Net Assets</b>		<u><b>52,200</b></u>	<u><b>63,884</b></u>
<b>Members' Funds</b>			
<b>Reserves</b>			
LGFA funds		(63,825)	(63,825)
Accumulated surplus (deficit)		116,026	127,710
<b>Total Members' Funds</b>		<u><b>52,200</b></u>	<u><b>63,884</b></u>

The accompanying notes form part of these financial statements.



Foundation for the  
Advancement of Municipal  
Engineering

Annual General Meeting  
13 November 2020

NOTICE IS HEREBY GIVEN that the **ANNUAL GENERAL MEETING** of the  
**Foundation for the Advancement of Municipal Engineering**

will be held on Friday 13 November 2020, following the IPWEA AGM  
at the Adelaide Convention Centre North Terrace, Adelaide

## A G E N D A

1. **Opening and welcome**

2. **Apologies**

3. **Minutes of previous Annual General Meeting, held on 6 December 2019, for confirmation (attached)**

**Recommendation:**

*That the Minutes of the previous Annual General Meeting held on Friday 6 December 2019, as circulated, be taken as read and confirmed without alteration.*

4. **Business arising from the minutes**

5. **Chairman's Report**

**Recommendation:**

*That this report be received.*

6. **Treasurer's Report**

**Recommendation:**

*That this report be received.*

7. **Finance**

7.1 **Adoption of 2019/20 Annual Audited Statements (attached)**

**Recommendation:**

*That the Annual Audited Statements for 2019/20 be received.*

7.2 **Appointment of Auditor for 2020/21 Recommendation:**

*That LBH Accountants Pty Ltd be appointed as auditor for 2020/21*

8. **Election of Executive Committee of the Governors Pursuant to section 7.5 of the Constitution.**

**Recommendation:**

*That the Executive Committee be elected by the Board of Governors within thirty (30) days after the Annual General Meeting, to consist of a Chairperson, Secretary and Treasurer, where the Board of Governors is the IPWEA SA Board.*

9. **General Business**

10. **Meeting Close**

Minutes of the  
Foundation for the  
Advancement of Municipal  
Engineering

Annual General Meeting  
Held 6 December 2019



# MINUTES

## of the **ANNUAL GENERAL MEETING** of the **Foundation for the Advancement of Municipal Engineering**

held on Friday 6 December 2019

at the Stamford Plaza Hotel, 150 North Terrace, Adelaide

**1. Opening and welcome**

**2. Apologies**

Philip Boulden, Murray Conahan, Jan Cornish, Richard Dodson, Lloyd Roberts, Eric Rossi, Charles Sheffield

**3. Attendance:**

Daniel	Ahrens	Rob	de Nys
Braden	Austin	John	Devine
Madeleine	Bekavac	Paul	Di Iulio
David	Bendo	Chris	Dunn
Nick	Bennett	Rodney	Ellis
Michael	Blythe	Rita	Excel
Luke	Boin	George	Ferteklis
Ashley	Bowden	Stephen	Fine-Phillips
Joshua	Bowen	Roderick	Fyfe
Bruce	Burman	Chris	Goold
Phil	Burton	Adam	Gray
Andrea	Carolan	Barry	Hagan
Angelo	Catinari	Chris	Haskas
Boon	Chua	Geoff	Hatwell
Ben	Clark	Mark	Hayes
Jarred	Collins	John	Hudson
Rhyss	Cook	John	Hutton
Colin	Coulson	Walter	Iasiello
Andrew	Craig	Nick	Iasiello
Gabby	D'Aloia	Joe	Ielasi
Carmine	D'Amico	Kathryn	Johnson
Naz	Dastoor	Ben	Joyner
Greg	Davey	Zebadiath	Kamen
Simon	Davis	Daniel	Keller
Michael	de Heus	Adam	Kelly

Sam	Kenny	Tony	Reynolds
Julie	Kerr	Adrian	Rose
Murali	KG	Eric	Rossi
Mark	Konecny	Charles	Sheffield
Ben	Lewis	Matthew	Smith
Carl	Lundborg	Andrew	Smith
Craig	Marshall	Mark	Swanbury
Cindy	McDougall	Jason	Tamas
James	Mitchell	Peter	Tan
Paul	Morgan	Andrew	Thomas
Regan	Moyne	Hugo	Van Loon
Govind	Narayan	Aubrey	Van Ristell
Jude	Nirmalaraja	Martin	Waddington
Aldo	Pasin	Stephen	Walker
Jagath	Pathirana	Andrian	Wiguna
Sam	Piotrowski	Ari	Wilkinson
Richard	Powell	Megan	Woodward
Marco	Puz	Wahidullah	Yousafzai
Mike	Ravno	Jeff	Zanker
Jim	Raz		

4. **Minutes of previous Annual General Meeting, held on 30 November 2018, for confirmation**  
*Moved:* Rod Ellis  
*Seconded:* Kathryn Johnson  
  
*Resolution:*  
*That the Minutes of the previous Annual General Meeting held on Friday 30 November 2018, as circulated, be taken as read and confirmed without alteration.*
5. **Business arising from the minutes**  
Andrew Thomas thanked the FAME Board for beginning to address the issues raised at the previous AGM, and expressed hope that they will be expedited in the coming year.
6. **Chairman's Report**  
*Moved:* Aldo Pasin  
*Seconded:* Braden Austin  
  
*Resolution:*  
*That this report be received.*
7. **Treasurer's Report**  
*Moved:* Wally Iasiello  
*Seconded:* Geoff Hatwell  
  
*Resolution:*  
*That this report be received.*
8. **Finance**
  - 8.1 **Adoption of 2018/19 Annual Audited Statements (attached)**  
*Moved:* Andrew Craig  
*Seconded:* John Devine  
  
*Resolution:*  
*That the Annual Audited Statements for 2018/19 be received.*
  - 8.2 **Appointment of Auditor for 2018/19 Resolution:**  
*Moved:* James Mitchell  
*Seconded:* Jarred Collins  
  
*That LBH Accountants Pty Ltd be appointed as auditor for 2019/20*
9. **Election of Executive Committee of the Governors Pursuant to section 7.5 of the Constitution.**  
*Moved:* Chris Goold  
*Seconded:* Murali KG  
  
*Resolution:*  
*That the Executive Committee be elected by the Board of Governors within thirty (30) days after the Annual General Meeting, to consist of a Chairperson, Secretary and Treasurer, where the Board of Governors is the IPWEA SA Board.*
10. **General Business**  
Nil
11. **Meeting Close**  
The meeting closed at 2.45pm

# Foundation for the Advancement of Municipal Engineering

Financial Statements 2019/20



**LBH ACCOUNTANTS PTY LTD**  
Certified Practising Accountants

ABN 12 007 723 542

294 Payneham Rd, Payneham SA 5070

PO Box 170, Marden SA 5070

**T** 08 8363 2085

**F** 08 8362 9207

**E** [accountants@lbh.com.au](mailto:accountants@lbh.com.au)

**W** [www.lbh.com.au](http://www.lbh.com.au)

**Foundation for the Advancement of Municipal  
Engineering in SA**

**Financial Statements  
For the year ended 30 June 2020**

LBH ACCOUNTANTS PTY LTD

294 Payneham Road

PAYNEHAM SA 5070

Phone: (08) 83632085 Fax: (08) 83627207

Email: [accountants@lbh.com.au](mailto:accountants@lbh.com.au)

# Foundation for the Advancement of Municipal Engineering in SA

## Contents

Independent Audit Report to the Members

Income and Expenditure Statement

Detailed Balance Sheet

# **Foundation for the Advancement of Municipal Engineering in SA**

## **Independent Audit Report to the Members**

### **Report on the Audit of the Financial Report**

#### **Opinion**

We have audited the financial report of Foundation for the Advancement of Municipal Engineering in SA (the association), which comprises the Statement by Members of the Committee, the Income and Expenditure Statement, Balance Sheet as at 30 June 2020, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 30 June 2020 and [of] its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Act 1991.

#### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Emphasis of Matter – Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporation Act 1991. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

#### **Responsibilities of the Committee for the Financial Report**

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Act 1991 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

#### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

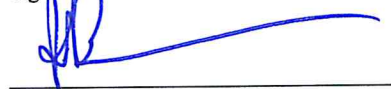
As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

**Foundation for the Advancement of Municipal Engineering in SA**  
**Independent Audit Report to the Members**

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on:



---

R A Bowyer, Accountant  
LBH Accountants Pty Ltd  
294 Payneham Road Payneham SA 5070



**Foundation for the Advancement of Municipal Engineering in SA**  
**Income and Expenditure Statement**  
**For the year ended 30 June 2020**

	2020 \$	2019 \$
<b>Income</b>		
Conference income	-	30,830
Interest received	1,424	3,172
Sponsorships	-	23,700
SA - IPWC 2017 National Conference Share	11,946	-
Total income	<u>13,370</u>	<u>57,702</u>
<b>Expenses</b>		
Accountancy & audit fees	2,000	1,000
Annual conference dinner	3,085	23,618
Awards & presentations	500	500
Conference & excellence awards	1,235	-
FAME Grant - IPWC	8,118	-
IPWEA SA State conference expenses	7,880	-
Consultants fees	-	5,200
General expenses	585	-
Insurance	956	901
Management fees	22,852	-
Professional Development & Training	8,025	3,703
Total expenses	<u>55,236</u>	<u>34,922</u>
<b>Profit (loss) from ordinary activities before income tax</b>	<b>(41,866)</b>	<b>22,780</b>
Income tax revenue relating to ordinary activities	-	-
<b>Net profit (loss) attributable to the association</b>	<b>(41,866)</b>	<b>22,780</b>
<b>Total changes in equity of the association</b>	<b>(41,866)</b>	<b>22,780</b>
Opening retained profits	351,638	328,858
Net profit (loss) attributable to the association	<u>(41,866)</u>	<u>22,780</u>
<b>Closing retained profits</b>	<b><u>309,772</u></b>	<b><u>351,638</u></b>

The accompanying notes form part of these financial statements.

**Foundation for the Advancement of Municipal Engineering in SA**  
**Detailed Balance Sheet as at 30 June 2020**

	Note	2020 \$	2019 \$
<b>Current Assets</b>			
<b>Cash Assets</b>			
Bank SA account		114,162	143,147
		<u>114,162</u>	<u>143,147</u>
<b>Receivables</b>			
Debtors		4,355	72,503
		<u>4,355</u>	<u>72,503</u>
<b>Other</b>			
LGFA investment account		208,643	207,078
Interest accrued		-	219
Prepayments		4,269	816
		<u>212,913</u>	<u>208,113</u>
<b>Total Current Assets</b>		<u><b>331,429</b></u>	<u><b>423,763</b></u>
<b>Total Assets</b>		<u><b>331,429</b></u>	<u><b>423,763</b></u>
<b>Current Liabilities</b>			
<b>Payables</b>			
<b>Unsecured:</b>			
- Trade creditors		14,522	21,594
		<u>14,522</u>	<u>21,594</u>
<b>Financial Liabilities</b>			
<b>Unsecured:</b>			
- IPWEA SA Division		5,745	46,739
		<u>5,745</u>	<u>46,739</u>
<b>Current Tax Liabilities</b>			
GST clearing		1,391	3,792
		<u>1,391</u>	<u>3,792</u>
<b>Total Current Liabilities</b>		<u><b>21,658</b></u>	<u><b>72,125</b></u>

The accompanying notes form part of these financial statements.

**Foundation for the Advancement of Municipal Engineering in SA**  
**Detailed Balance Sheet as at 30 June 2020**

	Note	2020 \$	2019 \$
<b>Total Liabilities</b>		<u>21,658</u>	<u>72,125</u>
<b>Net Assets</b>		<u>309,772</u>	<u>351,638</u>
<b>Members' Funds</b>			
Accumulated surplus (deficit)		<u>309,772</u>	<u>351,638</u>
<b>Total Members' Funds</b>		<u>309,772</u>	<u>351,638</u>

The accompanying notes form part of these financial statements.