

F A M E
MINUTES
BOARD MEETING OF THE GOVERNORS
Thursday 26 March 2020

Via teleconference

1. Attendance

1.1 Present

Rod Ellis (Chair)
Phillip Burton
Ben Clark (via teleconference)
Rita Excell
Stephen Fines-Phillips
Chris Haskas
John Hutton
Kathryn Johnson
Andrian Wiguna
Megan Woodward

1.2 Apologies

Madeleine Bekavac
Joshua Bowen
Kathryn Johnson

1.3 Absent

Nil

1.4 In attendance:

Minutes: Julie Kerr

2. Declaration of Interests

Nil.

3. Confirmation of Minutes

3.1 Minutes for adoption of the FAME Board Meeting held on February 13, 2020

Moved: Rita Excell

Seconded: Megan Woodward

It was resolved that:

The minutes of the FAME Board meeting held on February 13, 2020 be accepted as a true and correct record.

CARRIED

4. Items for decision

Nil

5. Items for discussion

5.1 and 5.2 February financial reports and finance report

It was noted that the forecast loss of \$34k includes spending \$10k of the \$20k budgeted for member professional development. The question of whether or not to spend the full budget allocation for member PD was then discussed. It may be a good time to spend money to assist members and demonstrate the value of membership via initiatives such as paying for webinar

participation for a number of members. Other ways of supporting members are to be investigated, with Megan to champion this initiative with assistance from others. Input is to be sought from YIPWEA at their next meeting on April 7. Any suggestions are to be forwarded to J Kerr to activate.

Moved: Ben Clark

Seconded: Chris Haskas

It was resolved that:

- 1. The Board accept the financial reports for February 2020 and note the projected financial loss*
- 2. Megan Woodward work with YIPWEA, J Kerr and interested others to investigate and implement initiatives to support members during the current crisis*
- 3. Authority be delegated to the Executive Manager to spend funds to support new initiatives so identified*

CARRIED

6. Items for noting

6.1 Update report re Asphalt and Concrete Pipes initiatives

Moved: John Hutton

Seconded: Stephen Fines-Phillips

It was resolved that:

The Asphalt and Concrete Pipes initiative be deferred until the 20/21 financial year

6.2 Action items

These were briefly discussed and their status agreed

7 Other Business

Nil

8 Next Scheduled Meeting

The next meeting of the Board is scheduled to be held at 4.30pm on Thursday May 7 via teleconference, with a video/teleconference presentation by David Jenkins at 3.00pm to precede the meeting

9 Meeting Close

The meeting closed at 7:18 pm

FAME Action Items – updated at the FAME Board meeting held March 26, 2020

Agenda Item	Action Reports	Date of Meeting	Responsible Party	Status
4.1	Concrete pipes sub-committee to progress engaging a resource to develop documentation, then work with CPAA to deliver training	February 13, 2020	Joshua Bowen with sub-committee	Action deferred to 20/21 financial year
4.3	Member support review sub-committee to complete requisite documentation and in due course provide details of the forward plan to members	February 13, 2020	Megan Woodward, Chris Haskas	In progress
4.4	EM to complete ACNC application for IPWEA SA to be classified as a charity	February 13, 2020	EM	In progress
5.1	<ol style="list-style-type: none"> Investigate and implement initiatives to support members during the current crisis YIPWEA input to be sought 	March 26, 2020	<ul style="list-style-type: none"> Megan Woodward, EM & interested others James Mitchell 	