



Meeting minutes
Asset Management
Special Interest Group

MINUTES
MEETING OF THE
Asset Management Special Interest Group
Thursday 28 July 2022

Meeting held LGA House and via Zoom

Meeting opened 4.30 pm

1. Attendance

1.1. Present

Chair - Chris Haskas, IPWEA Asset Management Committee, City of Mitcham

4 Representatives – Adelaide Region

Caitlin Evans, City of Adelaide (via Zoom)

Andrew Smith, Department for Infrastructure and Transport

2 Representatives – Regional South Australia

Govind Narayan, Light Regional Council

2 Observers – LGA(SA) and LGFMG

LGA SA - Rebecca Muller, Senior Policy Officer

LG FMG - Grant Jennings, Chair Asset Management Working Group / City of Whyalla
(via Zoom, left meeting at 5.30pm)

1.2. Apologies

Ben Clark, The Barossa Council

LG FMG - Luke Harris, Deputy Chair Asset Management Working Group / City of Mitcham

1.3. Absent

Jean-Pierre Koekemoer, City of Port Lincoln

Michael Bennett

1.4. In attendance

Sean Lewis, IPWEA SA Executive Manager (via Zoom)

Andrew Craig, AM SIG Executive Officer

2. Declaration of Interests

Nil

3. Confirmation of Minutes

3.1 IPWEA Asset Management Special Interest Group meeting held 10 March 2022.

Moved: Caitlin Evans **Seconded:** Andrew Smith

Recommendation: *That the minutes of the meeting held on 10 March 2022 are accepted as a true and correct record.*

4. Business Arising from the Minutes / Actions

4.1 Action items

The Board discussed each outstanding item and updates will be made to the action list.

5. Items for Discussion

- 5.1** IPWEA Asset Management Committee – Chris advised the Committee will be meeting on 2 August, and highlighted some agenda items including an AM Project Plan to be approved, AM member engagement, a new AM Plan template, AM update and an AM Congress in Queensland during 2023.

Action: Chris will provide feedback from the Committee after the meeting is held.

- 5.2** IIMM Work Programme – Chris spoke about a Project Work Group EOI closing 29 July, for a member to assist with review work. The Action List notes Ben Clark’s previous interest and Chris will nominate himself before the closing date, prior to confirming a SIG member nomination.

Action: Chris to nominate himself and then confirm with the IIMM Project Working Group an SIG member nomination.

- 5.3** Asset Management Training – Chris spoke on upcoming training (all details on the website) including, Fleet Management (2 and 3 August), Asset Management Foundations (15 August), Professional Certificate in AM Planning (22 August), Professional Certificate in Infrastructure Financial Management (29 August), Integrating AM & Governance (31 October) and AUS-SPEC (9 August).

- 5.4** LG FMG update – Grant spoke about -

ESCOSA “Local Government Advice – Framework and Approach” which was presented to the recent FMG Conference. The Framework and Approach builds on documents that councils are already required to have under the LG Act: their long-term financial plans (LTFP) and their infrastructure and asset management plans (IAMP). FMG is waiting on the final scheme details and the yearly review schedule of councils, which will be available on the ESCOSA website.

AASB Exposure draft. FMG feedback was provided on no longer value buildings at market value on non-community land.

Action: Luke to email to Chris the FMG feedback on the Exposure draft.

- 5.5** LGA update – Rebecca spoke about -

LGA feedback on the ESCOSA scheme, including issues of increase in scope, cost increase, CPI constrained, and rates being a narrow focus of income. Final scheme details and schedule to councils coming.

AM Information Papers - project was progressing with AM Systems, Levels of Service and Financial papers complete on the LGA website. The next 3 information papers are under review.

Action: Rebecca to provide the LGA Latest News to SIG members by email or the next meeting.

6. Items for noting

Nil

7. Other Business

Nil

8. Next Scheduled Meeting

The next meeting of the Asset Management SIG will be held 4:30pm to 6:30pm Thursday 20 October 2022, at LGA House or via Zoom.

9. Meeting closed 6.25 pm

Action items updated 28 July 2022

Agenda Item	Action Reports	Date of Meeting	Responsible Party	Status
4.7 and 5.5	Details of AM Pathways training to be provided to membership as they become available	29/07/2021 16/12/2021	S Lewis Ben	Ongoing 28/7/22 Ben presented the new YIPWEA Career framework at the International Conference. Chris had a copy and it will be attached to the Minutes, so it can be discussed at the next meeting.
4.9	Maturity Assessments to be undertaken by Councils and shared with other Councils.	21/10/21	M Bennett Chris Chris / Michael/ Ben	National State of the Assets detailed information was requested. To prepare brief on who uses NAMS and contact information for SA. To ask Steve Verity if State of the Assets detail information can be released and contacts from SA Councils. 16/12/21 - Chris advised that detailed information is confidential and with the ALGA. There is a list of responding Councils in the NSoA Technical Report, Appendix D. 10/3/22 - IPWEA SA members to be asked to share Maturity assessments. Prepare an email to members, that could be sent out in an eBlast. 28/7/22 Chris / Michael/ Ben have met and information to come. Concerns raised by Steve Verity on releasing information.

Agenda Item	Action Reports	Date of Meeting	Responsible Party	Status
4.10	SIG members to provide potential topics for IPWEA SA presentations and events (Tech Talk, Half Day Seminar)	29/07/2021	Chris / Caitlin / Ben SIG members Chris / Ben / Michael	<p>Meet to discuss further and plan event(s) for 2022.</p> <p>SIG members to provide any suggestions to Chris COMPLETE.</p> <p>10/3/22 -</p> <p>Future events to be discussed after the AM seminars.</p> <p>28/7/22</p> <p>Chris advised the next AM Seminar has been approved by the IPWEA SA to be held the day before the IPWEA SA Conference on 1/12/22. Chris has booked a room for 1/12 at the City of Marion. Topics were discussed at the meeting and include -</p> <ol style="list-style-type: none"> 1. Marion Council AM team and using Brightly (Sean to ask Brightly about sponsorship) 2. LGA/FMG AM work 3. City of Adelaide - predictor (Caitlin to provide summary next week to Chris) 4. Mitcham Council - 'Clash the Tech' - Chris to provide link 5. Mitcham - digital AMPs 6. DIT - North/South corridor (A Smith to send info to Chris) 7. ESCOSA - Rebecca to provide info. N Cheshire contact. 8. FMG - Chris to ask Luke about the new intern program. 9. AM Committee - Chris 10. Resilient South - Chris to get info. 11. YIPWEA career info update 12. SIG to provide any more topics

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6	<ul style="list-style-type: none"> LGA Careers Page to be reviewed Discussion to be held re any opportunities to discuss AM with Universities 	29/07/2021	SIG members C Haskas / A Smith B Clark	Ongoing To discuss university opportunities with Jonathan Jones and develop a scope YIPWEA is preparing career pathways information to be obtained for the SIG. 16/12 - Chris Advised that Jonathan is discussing AM being included in Deakin University subjects. Also, it is OK for SA to discuss AM with SA universities. Rebecca to ask LGA SA colleagues to discuss student day AM information with Chris. 10/3/22 - Ben advised that a Careers pathway launch will be provided at the IPWC which can be provided to Unis etc 28/7/22 Action discussed elsewhere - Complete
6	<ul style="list-style-type: none"> Discuss with Steve Verity availability of technical information / case studies Provide any feedback that could be useful for LGA in advice provided to councils 	29/07/2021	C Haskas SIG Members	Complete. Advised work that is presently underway. Ongoing. Rebecca undertaking. 16/12 - Rebecca spoke about the upcoming LG Equip Information Reports and information on the Act Reforms. Sean to include this information in eblasts. 28/7/22 Complete

Agenda Item	Action Reports	Date of Meeting	Responsible Party	Status
	<p>Education</p> <ul style="list-style-type: none"> • Register of Asset Management Professionals • Industry connections (Ask Your Mates – SA Only) • Advertise IPWEA Practice Notes • Training modules 		<p>C Haskas</p> <p>SIG members</p>	<p>To discuss with IPWEA and Steve Verity . Julie Kerr advised website review underway and any suggestions can be passed on by 29/10.</p> <p>16/12 - Chris advised no register currently available. Sean advised he is reviewing the SA member database in early 2022, and AM interest may be part of that work.</p>
	<p>Asset Management Collaboration</p> <ul style="list-style-type: none"> • Develop strategy to collaborate across the sector • Obtain case studies from Councils, DIT, SA Water • DIT and SA Water Presentations 		<p>SIG members</p> <p>A Smith</p>	<p>Ongoing</p> <p>To advise of DIT case studies.</p> <p>16/12 - Chris advised these issues have been discussed at the IPWEA SA Board. Andrew Smith advised DIT is working on joint AM intelligence with their contractors and this work could be presented at a future Tech Talk.</p> <p>10/3/22 - Sean has done work on marketing/ branding for comms / emails.</p> <p>Andrew Smith provided update on DIT. SA now in 4 maintenance zones and their work could provide a case study. Michael said he would follow up SA Water, as Sean said their AM work in opening up water reservoirs would be interesting from an upgrade perspective. Andrew Smith also advised the Austroads Taskforce recently met and discussed digital engineering, road deterioration and AI. The Heyesen Tunnel is a pilot for the north / south tunnel, the consultant is Willow.</p>



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5.2	IIMM Work Programme	16/12/2021	SIG members Chris	SIG members to advise Chris if interested in assisting with the update and case study work. Chris to discuss with Sean Lewis if IPWEA SA members should be asked to assist. 10/3/22 - Chris to check IIMM progress. Ben also advised his interest in the working group. 28/7/22 Chris to nominate for the latest Working Group EOI, and confirm a SIG nomination.
5.1	AM Committee	10/3/2022	Chris	Chris to seek views on the use of the term Asset Management. 28/7/22 Chris to raise at the next AM Committee meeting.
5.2	Asset Management Training	10/3/2022	Chris	Chris to locate the LG Financial Sustainability background and send out.
5.3	AM Seminars	10/3/2022	Chris and Sean	Chris and Sean will coordinate the seminars. 28/7/22 - Complete Sean gave some feedback and Chris will send SIG the reports. Recordings will be able to be posted on the new website.
5.4	LGFMG	10/3/2022	Chris	Chris will catch up with Luke to discuss issues. 28/7/22 - Complete
5.5	LGA Update	10/3/2022	Rebecca	Rebecca to provide the latest report to SIG members by email or the next meeting. 28/7/22 - Complete
6	Use of Asset Manager term	10/3/2022	Chris	Chris will raise the matter with the AM Committee and seek views. 28/7/22 - Action elsewhere - Complete.

Agenda Item	Action Reports	Date of Meeting	Responsible Party	Status
5.4	AASB exposure draft on valuing buildings	28/7/22	Luke	Luke to email to Chris the FMG feedback on the Exposur draft.
5.5	LGA Information Reports	28/7/22	Rebecca	To send out latest LGA news.