

Position Profile

2368 & 2393 – Asset Condition Inspector - Civil Asset Management

About Council

The Sunshine Coast Council is one of the largest local governments in Australia – serving a community of more than 280,000 residents across an area of approximately 2,291 square kilometres.

Sunshine Coast Council aims to be a public sector leader and an employer of choice. We value the diversity of skills and experience that people bring to the organisation and which they deploy in servicing the community on a daily basis. Our employees' passion and commitment to the region and their willingness to go above and beyond, coupled with a great place to work, is what sets Sunshine Coast Council apart in local government.



Our Values

Everything council does is underpinned by its values which define the culture of the organisation and the behaviours that shape our interaction with the community and each other.

Respect for each other in our working relationships

Being our best by continuing to learn, grow, challenge and change

Working as one team across the organisation and with our community

High standards in our conduct, service and governance

Service excellence for our customers and each other

Position Summary

Position title	Asset Condition Inspector		
Position number	2368 & 2393		
Reports to	Senior Asset Program Engineer		
Position type	Establishment		
Position classification	Award Based – QLD LG Officers Award – Level 3		
Department	Infrastructure Services		
Branch	Civil Asset Management		
Team	Maintenance Delivery		
Employment area	Sunshine Coast	Current Location	Maroochydore Depot
Team leadership/ supervision	Not Applicable		
Internal liaison	Coordinator, Manager, Team Members, and other Council employees		
External liaison	General public, Contractors		
Delegations	As per Council's Delegations of Authority relating to financial, administrative, human resource management, Workplace Health & Safety (WH&S) and environmental management responsibilities.		
Date last reviewed	21 February 2017		

Key Responsibilities

- Undertake planned and responsive inspections collecting geotechnical and road condition testing data of a range of infrastructure assets managed by Civil Asset Management branch.
- Visually identify and rank asset defects in terms of their severity and condition against present service intervention levels using mobile devices and corporate asset management systems.
- Maintain accurate inspection records pertaining to the completion of inspections and report any difficulties that may arise and are directly related to inspection timeframes not being met.
- Exercise judgement in relation to the organisation of work, the application of appropriate skills and timeframes for completion under remote supervision.
- Assist in the scoping, estimating and prioritising of Council's forward capital works program as requested.
- Provide input into the development and management of productivity improvement initiatives and continually review, recommend and improve work practices and procedures.
- Ensure personal safety and the safety of others by following council policies and procedures, cooperating with all reasonable instructions and actively participating in all health & safety training and consultation.
- Such other relevant duties as required from time to time which would generally fall within the scope of this position.

Key Requirements

Mandatory Requirements / Experience

- Current "C" Class Driver's Licence.
- Certificate III in Civil Construction or relevant experience.
- Sound knowledge and understanding regarding the visual assessment of asset conditions and the ability to recognise and accurately record defects in road pavement surfaces and other road side assets.
- Demonstrated experience in the design, or supervision of the construction or maintenance of civil assets such as roads, drainage, bridges, paths, retaining walls.
- Good communication, inter-personal, time management, and problem solving skills.

- Demonstrated ability to use ebusiness technologies such as mobile devices, corporate intranet, asset management and other relevant corporate systems to manage asset condition inspection tasks.
- Physical level of fitness to carry out inspections which may involve walking and/or bicycle riding in areas where vehicle access is not possible and/or practicable.
- Satisfactory completion of a pre-employment medical assessment.

Desirable Requirements / Experience

- A demonstrated understanding of asset management principles.
- Demonstrated experience in GIS and asset management systems (ESRI and Maximo).
- Sound written and verbal communication skills along with the ability to provide on the job coaching.

Corporate Requirements

- Commitment to the agreed Sunshine Coast Council values and behaviours
- Compliance and adherence to Code of Conduct
- Participation in Performance Review and Planning
- Availability to work across council work locations
- Commitment to the Work Safe : Live Well 7 Safety Essentials

Be fit for work ▪ Look after yourself and others ▪ Manage risk - if it's not safe don't do it ▪
Follow procedures and instructions ▪ Check all plant & equipment and be competent in its use ▪
Use and maintain correct PPE ▪ Report all hazards, incidents and near misses.

Recruitment process

2368 & 2393 – Asset Condition Inspector

Vacancy number	494044
Closing date	27 February 2017
Contact person	David Gresik
Contact details	0427 357 942

What to include in your application

Your written application should include:

- a covering letter detailing your suitability for the role in Council including your ability to fulfil the key responsibilities and requirements of the position, including details of any specific or mandatory qualifications – 2-3 pages maximum; and
- a current resume or curriculum vitae.

Submitting your application

- Online at www.sunshinecoast.qld.gov.au
- Both PDF and Word documents are accepted file formats, with a preference for PDF.

Additional information

Additional information for applicants is available at www.sunshinecoast.qld.gov.au

NOTE: A range of assessment methods may be used to assist selection, including psychometric testing and competency based testing.

Sunshine Coast Council is an equal opportunity employer that values cultural and physical diversity.