



South Australia

**IPWEA**

INSTITUTE OF PUBLIC WORKS  
ENGINEERING AUSTRALASIA

## MINUTES

### BOARD MEETING OF THE DIRECTORS

Friday December 2, 2022

Adelaide Convention Centre  
North Terrace, Adelaide

#### 1. Attendance

##### 1.1 Present

Heather Barclay  
Melissa Bradley  
Ben Clark  
Rod Ellis  
Stephen Fines-Phillips  
Chris Haskas  
Kathryn Johnson  
Brendon Lyons  
Andrew Smith  
Andrian Wiguna  
Brenton Mitsos

##### 1.2 Apologies

Madeleine Bekavac

##### 1.3 In attendance:

Executive Manager Sean Lewis (Acting as Secretary)

#### 2. Declaration of Interests

Declaration of interest is to be a standing agenda item as an opportunity for Directors to declare a conflict of interest in any item of business. The reason for any declared conflict is to be noted in the minutes, e.g., pecuniary, etc.

### 3. Confirmation of Minutes

#### 3.1 Minutes to be adopted:

IPWEA SA Division Board Meeting held on 6 October 2022

**Motion:**

That the minutes of the IPWEA SA Division Board Meeting held on 6 October 2022 be accepted as read as a true and correct record

**Moved:** Stephen Fines-Phillips

**Seconded:** Heather Barclay

### 4. IPWEA SA Executive Election

Chair to declare elected IPWEA SA Executive Positions vacant and seek nominations for the following positions:

1. *President*

Nominees	Nominated by	Second	Votes
Ben Clark	Brendon	Kathryn	Uncontested

2. *Vice President*

Nominees	Nominated by	Second	Votes
Kathryn Johnson	Brendon	Ben Clark	Uncontested

3. *Treasurer*

Nominees	Nominated by	Second	Votes
Andrew Smith	Kathryn	Brendon	Uncontested

4. *Secretary*

Nominees	Nominated by	Second	Votes
Madeleine Bekavac	Ben Clark	Heather Barclay	Uncontested

**Motion:** That the following Board Members be elected as the IPWEA SA Executive for the 2021-22 financial year:

- 1. President:** Ben Clark
- 2. Vice President:** Kathryn Johnson
- 3. Treasurer:** Andrew Smith
- 4. Secretary:** Madeleine Bekavac

**Moved:** Mellissa Bradley

**Seconded:** Stephen Fines-Phillips

### 5. Next Scheduled Meeting

Thursday December 15, 2022, at 2:00 – 5:00 venue tbc

### 6. Meeting Close

**Agenda item 2**

<b>Date of notification of interest</b>	<b>Name of person declaring an interest</b>	<b>Position</b>	<b>Meeting or event where the interest was declared</b>	<b>Details of the interest</b>	<b>Action taken</b>
Ongoing	Madeleine Bekavac	Board member IPWEA SA	Noted for all Board decisions	As Madeleine is an employee of ARRB, there may at times be a conflict of interest with the business of IPWEA SA.	Noted and recorded
Ongoing	Melissa Bradley	Board member IPWEA SA	Noted for all Board decisions	As Melissa is Program Manager at Water Sensitive SA there may at times be a conflict of interest with the business of IPWEA SA.	Nil. Will declare conflicts during meetings as they arise.
Ongoing	Brendon Lyons	Board member IPWEA SA	Noted for all Board decisions	As Brendon is an employee of City of Marion, there may at times be a conflict of interest with the business of IPWEA SA.	Nil. Will declare conflicts during meetings as they arise.
Ongoing	Rod Ellis	Board member IPWEA SA and Board Member IPWEA Australasia	Noted for all Board decisions	All Australasian Board Directors are also Directors of their respective State IPWEA Division. The business of Australasia may at times conflict with the business of other IPWEA Divisions	Noted and recorded
Ongoing	Rod Ellis	Board Member of Tonkin	Noted for all Board decisions	As Rod is an employee and Director of Tonkin, the business of Tonkin may at times provide	Nil. Will declare conflicts during meetings as they arise.

				services to IPWEA SA Division	
Ongoing	Andrian Wiguna	Board member IPWEA SA	Noted for all Board decisions	As Andrian is General Manager Infrastructure Services at Campbelltown City Council, there may at times be a conflict of interest with the business of IPWEA SA.	Nil. Will declare conflicts during meetings as they arise.
Ongoing	Chris Haskas	Board member IPWEA SA	Noted for all Board decisions	As Chris is Manager Engineering at the City of Mitcham, there may at times be a conflict of interest with the business of IPWEA SA.	Nil. Will declare conflicts during meetings as they arise.
Ongoing	Stephen Fines-Phillips	Board member of Civil Contractors Federation	Noted for all Board decisions	The business of IPWEA SA may at times conflict with the business of CCF	Nil. Will declare conflicts during meetings as they arise.
Ongoing	Stephen Fines-Phillips	Board member IPWEA SA	Noted for all Board decisions	As Stephen is Group General Manager at SEM Group of Companies, there may at times be a conflict of interest with the business of IPWEA SA.	Nil. Will declare conflicts during meetings as they arise.
Ongoing	Kathryn Johnson	Board member IPWEA SA	Noted for all Board decisions	As Kathryn is Director Infrastructure Port Pirie Regional Council, there may at times be a conflict of interest with the business of IPWEA SA.	Nil. Will declare conflicts during meetings as they arise.
Ongoing	Heather Barclay	Board member	Noted for all Board	As Heather is General	Nil. Will declare conflicts during

		IPWEA SA	decisions	Manager Assets & Infrastructure at Rural City of Murray Bridge, there may at times be a conflict of interest with the business of IPWEA SA.	meetings as they arise.
Ongoing	Andrew Smith	Board member IPWEA SA	Noted for all Board decisions	As Andrew is Manager Road and Corridor Assets at the Department for Infrastructure and Transport, there may at times be a conflict of interest with the business of IPWEA SA.	Nil. Will declare conflicts during meetings as they arise.