

MINUTES of a
BOARD MEETING OF THE DIRECTORS
Held Friday December 6, 2019

Stamford Plaza Hotel
North Terrace, Adelaide

1. Attendance

1.1 Present

Madeleine Bekavac
Joshua Bowen
Phillip Burton
Ben Clark
Rod Ellis
Rita Excell
Stephen Fines-Phillips
Chris Haskas
John Hutton
Kathryn Johnson
Andrian Wiguna
Megan Woodward

1.2 Apologies

Nil

1.3 Absent

Nil

1.4 In attendance:

Minutes: Julie Kerr
Observer: James Mitchell

The outgoing President, John Hutton, welcomed the new members to the Board and congratulated them on their election.

2. Declaration of Interests

Declaration of interest is to be a standing agenda item as an opportunity for Directors to declare a conflict of interest in any item of business. The reason for any declared conflict is to be noted in the minutes, e.g., pecuniary, etc.

3. Confirmation of Minutes

3.1 Minutes to be adopted:

IPWEA SA Division Board Meeting held on 17 October 2019

Moved: Rod Ellis

Seconded: Madeleine Bekavac

CARRIED

Resolution:

That the minutes of the IPWEA SA Division Board Meeting held on 17 October 2019 be accepted as read as a true and correct record

4. Executive Election

Election of President:

Moved: Ben Clark

Seconded: Kathryn Johnson

CARRIED

Resolution: That Rod Ellis be elected as the President of IPWEA SA for the 2019-20 financial year:

Election of Vice President:

Moved: Kathryn Johnson

Seconded: Joshua Bowen

CARRIED

Resolution: That Ben Clark be elected as the Vice President of IPWEA SA for the 2019-20 financial year:

Election of Treasurer:

Moved: John Hutton

Seconded: Stephen Fines-Phillips

CARRIED

Resolution: That Phil Burton be elected as the Treasurer of IPWEA SA for the 2019-20 financial year:

Election of Secretary:

Moved: Madeleine Bekavac

Seconded: Ben Clark

CARRIED

Resolution: That Kathryn Johnson be elected as the Secretary of IPWEA SA for the 2019-20 financial year:

5. Change of Public Officer

The Associations Incorporation Act 1985 (the Act) requires that an incorporated association have a public officer. The public officer must be a natural person of or above the age of 18 years who is a resident in South Australia. The Act provides that any process, notice or other document can be served on an incorporated association by serving it on its public officer. Most of the forms and returns lodged under the Act must be signed by the public officer

In practice the principal function of the public officer of IPWEA SA is to sign the annual tax return.

Moved: Phil Burton

Seconded: Ben Clark

CARRIED

Resolution:

That the Board approve the appointment of Kathryn Johnson to the role of Public Officer, previously undertaken by Andrew Craig.

6. Next Scheduled Meeting

Thursday February 13, 2020, venue Tonkin office, 170 Frome St, Adelaide

7. Meeting Close

The meeting closed at 2.55pm